

Chicago Author-Date Style

17th Edition

This handout provides a quick reference guide to the basic citation rules of Chicago Author-Date Style.

Information for this guide came from:

The Chicago Manual of Style, 17th ed. Chicago: The University of Chicago Press, 2010. *Available at the library reference desk.*

More resources:

Chicago Manual of Style – Available in the UCO databases: <http://library.uco.edu/d/?d=393>

UCO Citation Styles libguide: <http://libguides.uco.edu/citations>

OWL (Purdue Online Writing Lab): <https://owl.english.purdue.edu/owl/resource/717/01/>

A word on citation software: While there are plenty of programs that format notes for all bibliographic styles, but they save time at the cost of understanding the style. Additionally, the software also varies in quality, increasing the chance that the notes in your paper are wrong. **Always review the citations for accuracy** (Turabian 2007, 140).

In Text Citations

- Chicago Author-Date requires that you document your sources with parenthetical references in the text of your paper. Full bibliographic details should also be included in a list of references at the end of the paper.
- The general format is author's last name and date, followed by the specific page number if referencing a direct quote.
- **Multiple sources, same author** – Differentiate works by the same author in the same year by adding 'a', 'b', 'c', etc.
(Weinstein 2001a, 123)
(Weinstein 2001b, 330-340)
- **Multiple text references** – Use a ';' to separate more than one source in a parenthetical reference. List authors alphabetically.
(Abiodun 1994, 55; Rich 1980, 254)
- **Indirect references** – It is best to consult the original source for references, but use this formatting when you cannot track down the original source.
(quoted in Nelson 2010, 45)

List of works cited at the end of the paper (See pages 684-693 in the Chicago Manual of Style)

- Full references are listed at the end of the paper – usually titled "References" or "Works Cited".
- Each page should be numbered, continuing the pagination of the text.
- Each entry starts at the left margin. If there is more than one line, each subsequent line should be indented one half inch ("hanging indent" in the Paragraph menu of Microsoft Word) or 5 spaces.
- Double space the entire list, both between and within entries (this will not be done on this handout).
- The easiest way to create the works cited is alphabetical by the author's last name. However, you can assemble the list according to the source type (primary, secondary, etc.), then alphabetical by author within each category. If no author is provided, start with the title.
- In titles, capitalize the first, last, and all principle words
- Italicize titles, but not the period following the title.

Books

	In Text	Bibliography
Single author	(Jenkins 1997, 54)	Jenkins, Roy. 1997. <i>Gladstone: A Biography</i> . New York: Random House.
Two Authors	(Lynd and Lynd 1929, 67-71)	Lynd, Robert, and Helen Lynd. 1929. <i>Middletown: A Study in American Culture</i> . New York: Harcourt, Brace and World.
Three Authors	(Abiodun, Drewal, and Pemberton 1994, 65-66)	Abiodun, Rowland, Henry John Drewal, and John Pemberton. 1994. <i>The Yoruba Artist: New Theoretical Perspectives on African Arts</i> . Washington: Smithsonian Institution Press.
Four or More Authors	(Laumann et al. 1994, 262)	Laumann, Edward O., John H. Gagnon, Robert T. Michael, and Stewart Michaels. 1994. <i>The Social Organization of Sexuality: Sexual Practices in the United States</i> . Chicago: University of Chicago Press.
Corporate Author	(National Early Music Association Conference 2005, 175-178)	National Early Music Association Conference. 2005. <i>From Renaissance to Baroque: change in Instruments and Instrumental Music in the Seventeenth Century</i> . Aldershot, England: Ashgate.
Book with an Editor, Translator, or Compiler	(Ijessling 1976, 129).	Ijessling, Samuel. 1976. "Who is Actually Speaking Whenever Something is Said?" In <i>Rhetoric and Philosophy in Contact: An Historical Survey</i> , translated by Paul Dunphy, 127-36. Hague, Netherlands: Martinus Nijhoff
Book with no author	(<i>The Post Victorians</i> 1972, 25-38) Include a shortened title (if needed) in italics.	<i>The Post Victorians</i> . 1972. Freeport, N.Y.: Books for Libraries Press.
Book: Chapter Contributor	(Baumbach 2007, 410)	Baumbach, Noah. 2007. "The Zagat History of My Last Relationship." In <i>Secret Ingredients: The New Yorker Book of food and Drink</i> , edited by David Remnick, 409-411. New York: Random House.
Book: Preface, Forward, Introduction, or Similar Part	(Rich 1980, xxxii)	Rich, Adrienne. 1980. Introduction to <i>The Work of a Common Woman: the Collected Poetry of Judy Grahn, 1964-1977</i> , by Judy Grahn, v-xxxii. New York: St. Martin's Press.

	In Text	Bibliography
Multivolume Work	(Churchill 1974, 125)	Churchill, Winston, Sir. 1974. <i>Winston S. Churchill: His Complete Speeches, 1867-1963</i> , ed. Robert Rhodes James. 8 vols. New York: Chelsea House Publishers.
Subsequent editions of a book	.(Rolle 1998, 23)	Rolle, Andrew F. 1998. <i>California: A History</i> . 5 th ed. Wheeling, IL: Harlan Davidson.
Article in a reference book	(<i>Encyclopedia Britannica</i> , 2012)	Reference works are usually not cited in the bibliography.

Electronic Books

Considerations for electronic sources

- Include a DOI or URL for sources found online. A DOI is preferred.
- If you are citing from a library database, include the recommended URL or Doi if one exists instead of the URL in the address bar.
- If there is no suitably short URL, you may substitute name of the database.
- If you read a book online, include the URL.
- If you downloaded the book in a dedicated eBook format, specify the format.

	In Text	Bibliography
eBook	(Macy, 2002, 24-27)	Macy, Jesse. 2002. <i>An Anti-Slavery Crusade: A Chronicle of the Gathering Storm</i> . Project Gutenberg. http://www.gutenberg.org/etext/3034 .
eBook from Library Database with no permalink or Doi	(Zadoorian 2014, 34)	Zadoorian, Michael. 2014. <i>Lost Tiki Palaces of Detroit</i> . Detroit: Wayne State University Press. ProQuest ebrary.
Downloaded eBook	(Gladwell 2008, 120-125)	Gladwell, Malcolm. 2008. <i>Outliers: The Story of Success</i> . Boston: Little, Brown. Kindle.

Periodicals

- Journals are scholarly publications, while magazines are intended for general readership. This distinction is important because journal articles and magazine articles are cited differently. If you are unsure if a periodical is a journal or a magazine, treat it like a journal.
- For English language newspapers, omit the initial *The* in the title. Example: ~~The~~ *New York Times*. For foreign newspapers, retain initial article and add city names after the titles for clarity. Example: *Le Monde*; *Gazette* (Montreal).
- For electronic sources, the URL or Doi (Digital Object Identifier) at the end of the citation.
- If you are citing from a library database include the recommended URL or Doi.
- If a source has no date, use access date.
- Typically there are no page numbers for online magazines.
- If there is no suitably short URL, you may substitute name of the database.

	In Text	Bibliography
Journal Article - Print	(Adamson 1990, 5)	Adamson, John. 1990. "Eminent Victorians: S.R. Gardiner and the Liberal as Hero." <i>The Historical Journal</i> 33, no. 3: 641-657.
Journal Article - Online	(Saper 2008, 93-97)	Saper, Craig. 2008. "Toward a Visceral Scholarship Online: Folkvire.org and Hypermedia Ethnography." <i>Journal of e-Media Studies</i> 1, no. 1: 92-107. http://journals.dartmouth.edu/cgi-bin/WebObjects/Journals.woa/2/xmlpage/4/article/285 .
Journal Article with a doi:	(Bosma 2009, 322)	Bosma, Ulbe. 2009. "European Colonial Soldiers in the Nineteenth Century: Their Role in White Global Migration and Patterns of Colonial Settlement." <i>Journal of Global History</i> 4, no. 2: 317-336. doi: 10.1017/S1740022803003179.
Journal Article From an Online Database	(Ede 2001, 641)	Ede, Lisa and Andrea A. Lunsford. 2001. "Collaboration and Concepts of Authorship." <i>PMLA</i> 116 (Fall): 354-69. http://www.jstor.org/stable/463522 .
Magazine Article - Print	(Williams 2001, 60)	Williams, Joy. 2001. "One Acre." <i>Harper's Magazine</i> , February, 59-66.
Online Magazine Article	(Black 2011)	Black, Robin. 2011. "President Obama: Why Don't You Read More Women?" <i>Salon</i> , August 24. http://www.salon.com/books/writing/index.html?story=/books/feature/2011/08/24/obama_summer_reading .

Government Documents

- Citations for government documents are similar to citations for books. Documents are written by an agency and printed, not published, by the Government Printing Office (GPO). They do not follow the standard publishing arrangement of books.
- Publisher, place and date of publication are often omitted when other identifying data are given, such as the data for congressional documents.
- Below are examples for U.S. Federal Documents. For a full list of examples, including examples for state and international documents, see Chapter 14.281 of the Chicago Manual of Style.
- For electronic documents, include the URL or the name of the database.

	In Text	Bibliography
Single Agency	(U.S. Department of State 1965, 22)	U.S. Department of State. 1965. <i>Foreign Relations of the United States: Diplomatic Papers, 1944</i> . Washington D.C.: Government Printing Office.
Single Agency with an Identified Author	(Center of Military History 1997, 53)	U.S. Army, Center of Military History. 2007. <i>Staff Guide Ride: Battle of Antietam</i> , by Ted Ballard. Washington D.C.: Government Printing Office.
Reports and Documents of the Senate/House	(Committee on Environment and Public Works 1997, 202-205)	U.S. Congress, Senate, Committee on Environment and Public Works. 1997. <i>Global Climate Chang: Hearings before the Committee on Environment and Public Works</i> . 105 th Cong., 1 st sess., July 10 and July 17.
Online Document Follow examples above and include access date (if required) and URL	(U.S. Census Bureau 2009, 110)	U.S. Census Bureau. 2009. "Geographic Terms and Definitions." http://www.gpo.gov/fdsys/pkg/CRPT-107hrpt609/pdf/CRPT-107hrpt609-pt1.pdf .
Document Retrieved From a Library Database	(Center of Military History 2007, 53)	U.S. Army, Center of Military History. 2007. <i>Staff Guide Ride: Battle of Antietam</i> , by Ted Ballard. ProQuest Congressional Publications.
U.S. Constitution	(US constitution, art. 2, sec. 1, cl.3.)	The Constitution is cited only in notes. You do not need to include it in your bibliography.

Other Sources

- For sources other than books and periodicals, include as much information as possible. If there is no author, provide the owner of the site.
- For electronic sources, the URL or Doi (Digital Object Identifier) at the end of the citation.
- If there is no date, use access date.
- To cite a video or podcast, include a description of the item – music video, video of lecture, etc. along with the URL.
- Cite a film under the name of the director, followed by dir.
- You may also include additional information (writers, actors, etc.) if it is relevant to your discussion.
- If a YouTube video is part of a larger performance, include information about the original performance.

	In Text	Bibliography
Website with date	(Cornell University, 2004)	Cornell University, ILR School. 2004. "The Story of the Fire: Sweatshops and Strikes." The Triangle Factory Fire. http://www.ilr.cornell.edu/trianglefire/story/introduction.html .
Blog Entry	(Tankboy, 2009) <i>Note: Include year after the author. The specific day the entry was posted is after the name of the blog.</i>	Tankboy. 2009. "Rockin' Our Turntable: Sonic Youth." <i>Chicagoist</i> . June 23. Accessed June 30, 2016. http://chicagoist.com/2009/06/23/rockin_our_turntable_sonic_youth.php .
Film Found Online	(Zwigoff, 1994)	Zwigoff, Terry, dir. <i>Crumb</i> . Superior Pictures. http://movies.netflix.com/ .
YouTube Video	(Donner, 2011)	Donner, Fred. (Video of lecture, University of Chicago, June 3, 2011). "How Islam Began." http://www.youtube.com/watch?v=5RFK5u5lkhA .