**Library Laptop, Electronics, and Equipment Checkout**

Available for checkout at the Circulation Desk:

- Laptops (Library Use Only)
- Tablets with keyboards (Library Use Only)
- iPads (Library Use Only)
- Digital camera
- Camcorder
- Projector
- Headphones (Noise dampening headphones are Library Use Only)
- Multiple user headphone adapter
- USB Flash drives
- Calculators & Graphing Calculators
- Cell phone chargers (iPhone & Android)
- Some laptop chargers
- Card readers
- Portable charging unit
- We also have lockers available for rent. Inquire about them at the Circulation Desk.
- Sell a variety of scantrons

Currently enrolled UCO students, faculty, and staff may check out a laptop computer, tablet, or iPad with a valid photo I.D.

**Circulation of Library Materials**

- Eligible borrowers: UCO students, staff, and faculty as well as courtesy-card holders may check out library items with a valid photo ID. Anyone may use the library’s resources in-house.
- To view your checkouts and due dates go to the UCO Library homepage (upper right) and log in.
- If an item is not returned, you will be charged the replacement cost.

Disclaimer: The library is not responsible for any damage to user’s removable disk or loss of data that may occur due to malfunctioning of library hardware/software.

<table>
<thead>
<tr>
<th>User Group</th>
<th>Number of Items</th>
<th>Loan Length (most items)</th>
<th>Item Type</th>
<th>Fine</th>
</tr>
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<tbody>
<tr>
<td>Undergrad</td>
<td>25</td>
<td>30 + renewal</td>
<td>Books/Videos/CDs</td>
<td>25¢/Day</td>
</tr>
<tr>
<td>Grad</td>
<td>35</td>
<td>45 + renewal</td>
<td>3 Hour Reserve (High Demand Items)</td>
<td>$1.00/Minute</td>
</tr>
<tr>
<td>Faculty</td>
<td>75</td>
<td>90 + renewal</td>
<td>3 Day Reserve</td>
<td>$20.00/Day</td>
</tr>
<tr>
<td>Staff</td>
<td>35</td>
<td>90 + renewal</td>
<td>30 Day Reserve</td>
<td>$20.00/Day</td>
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<tr>
<td>ELI, Alumni, OK Share, FOL</td>
<td>5</td>
<td>14 + renewal</td>
<td>Interlibrary Loans</td>
<td>$1.00/Day</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Laptops, Tablets, iPads</td>
<td>$10.00/Hour</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>Headphones/Other</td>
<td>$1.00/Hour</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Lockers</td>
<td>$5.00/day</td>
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