

2018 Faculty Book Grant Guidelines

Friends of the UCO Chambers Library

The Friends

The Friends of the Library (FOL) is dedicated to enriching the Chambers Library. Memberships and donations are the major sources of revenue for the FOL. With this income the FOL provides financial support for events, programs and library collections.

Procedure

Two grants of \$1000 will be awarded each spring semester. Applicants must be faculty members who identify a specific subject need that would enhance the Library's collection. To participate, the applicant must submit a one page essay describing the need in a specific subject area by **January 26, 2018**. A list of desired titles must be submitted with the application. Applications should be emailed to libdev@uco.edu. Winners will be notified by email.

Criteria for Selection

A subcommittee made up of FOL governing board members and UCO librarians will judge the applications. The major criterion for winning the grants is a demonstrated information need, which could be due to the addition of a new program, lack of current materials in the library collection, recent growth of the scholarly literature in the discipline, etc. Applicants can refer to the [Chambers Library Collection Development Policy](#) questions available on the Library's website or contact their departments' [Liaison Librarian](#).

Guidelines for Materials Selection

[A. General Guidelines for Materials the Library Selects](#)

These guidelines apply to all purchased materials. See Section VI for more detail about purchasing circulating materials. Guidelines for Specific Collections are covered in Section VII, and they may vary some from those listed below. Otherwise, selectors should consider the following factors when purchasing materials:

1. Is the material appropriate for the information needs at the University of Central Oklahoma?
2. Is the material useful in more than one course or discipline?
3. Does the material fill an identified need within the collection?
4. Is the material costly? Does the expected use of the material justify purchasing the item? Would Interlibrary Loan be more appropriate?
5. Will the material be useful to the collection over a period of years?
6. Does the material have literary merit, a reputable author, or other criteria that would justify purchase?

7. Is the format appropriate for the subject? (Refer to Section VI for complete guidelines for selecting multimedia materials.)

B. General Guidelines for Materials the Library Does Not Select

The Library collection does not select the following types of materials unless they fulfill a demonstrated research need within an academic discipline. Some criteria may not apply to specific library collections detailed in Section VII.

1. Materials too obscure or specialized for the degree programs offered.
2. Materials written for a juvenile audience rather than for an academic audience.
3. Materials for recreational reading with little value as academic resources.
4. Textbooks, excepting when textbooks are the most appropriate source for patrons.
5. Outdated materials unless a recognized classic with demonstrable research value.
6. Duplicate copies, unless the material is in high demand.
7. Materials in formats where no equipment is available on campus, or where the technology for use is either obsolete or obsolescent.
8. Vanity press books without academic value.